

Board of Fire Commissioners
Regular Monthly Meeting
February 12, 2025

Minutes

The meeting was called to order at 7:00 p.m. by Chairman Magerle.

In attendance:

- Chairman Andrew Magerle
- Commissioner Kurt Martin
- Commissioner Rick Oh
- 1st Asst. Chief Mike Conforti
- 2nd Asst. K.C. Anna
- District Manager James Magerle
- District Secretary/Treasurer Denise Spada

Commissioners Schondebare and Gaito were excused.

Salute to the Flag and a moment of silence.

Chief's Report:

- 1st Asst. Chief presented the Chief's report in Chief Weber's absence. 1st Asst. Chief Conforti welcomed Commissioner Martin to the Board. 1st Asst. Chief Conforti indicated he would like to order replacement blue work shirts. The Board asked him to get a quote and present it at the next meeting. 1st Asst. Chief Conforti informed the Board that he has received the Ex-Chief's ring for Ex-Chief Spada and asked the Board if they would cover the cost (\$1,000.00) of the Chief's Council dinner that will be held a Halesite next month. Commissioner Martin put forth a motion to pay \$1,000.00 for the Chief's Council dinner this year and \$500.00 for 2026. The motion was seconded by Commissioner Oh and unanimous. 1st Asst. Chief Conforti initiated a discussion on the Pro EMS Solutions program and informed the Board he was impressed with the demonstration, he uses the system at work and it is very efficient. The approximate start up cost would be \$5,000.00 and it would replace the ESO system that is currently being used. Commissioner Oh put forth a motion to move forward with a demo of the system, seconded by Commissioner Martin and unanimous. 1st Asst. Chief Conforti requested a scanner for his vehicle at an approximate cost of \$400.00. Commissioner Martin put forth a motion to approve the purchase, seconded by Commissioner Oh and unanimous. 1st Asst. Chief Conforti complimented the Firehouse Attendants on how well the grounds were cleared from snow the morning of the pancake breakfast.

Addendum – On Feb. 18, 2025 District Manager Magerle informed District Sec/Treasurer Spada that Chief Conforti was not asking for a Demo on the Pro EMS, he was asking to switch from ESO to Pro EMS Solutions. In turn, District Manager Magerle emailed the Board for approval to make the switch; Chairman Magerle, Commissioners Martin, Schondebare and Gaito were all in favor of making the switch and Commissioner Oh stated he would like to see a demo. By a vote of four to one, the switch was approved.

District Manager's Report:

- Fire District Manager Magerle presented his report and highlighted the following:
 - Apparatus: Vehicle 222 is waiting on parts for an auxiliary air pump to be replaced and vehicle 228 had a damaged steering box replaced, a Mars light repaired, and the Officer's seatbelt sensor adjusted. Commissioner Martin asked if vehicle 221 is being checked for the same issues and District Manager Magerle confirmed it was. Huntington replaced the front driver's side directional signal on vehicle 2210 and Waterway will be conducting the annual vehicle pump tests soon.
 - Equipment: Fourth Stage conducted an air quality test on the air machine and Diversified Mechanical repaired a coolant issue with the walk-in refrigerator. The annual fire extinguisher inspection has been completed and the 2025 maintenance contract for All Weather Heating and Cooling has been signed. Preventative maintenance was performed on the boiler unit and Fire Safety Cleaning Corp. completed hood and duct cleaning on both cooking hoods. TK Elevator repaired a grinding noise in the elevator shaft and All Weather installed an A/C unit in the new IT room. Electrical power was hooked up for the new the A/C unit by Bill Dennis Electric.
 - Communications: IWT has yet to schedule the Cove Rd. repairs as they are still waiting on parts and six new pagers have been ordered. District Manager Magerle informed the Board that the Cove Rd. line Verizon bill increased approximately \$2,100.00 due to increased tariff fees. Chairman Magerle asked District Manager Magerle the contact for Light Path for a quote.
 - Building and Grounds: Second floor bathroom renovations have begun and Milcon installed the pitch pocket for the new A/C unit. VFIS conducted a risk assessment and their only recommendation was that the trucks should be outfitted with hose covers. The 2025 lawn application contract has been signed.
 - Personnel: Ninety-five hours of overtime were reported for the month of January.

District Secretary/Treasurer Spada presented her report:

- The minutes from the previous meeting were approved on a motion by Commissioner Oh, seconded by Commissioner Martin; unanimous.
- Correspondence:
 - Notification from ESO that our current subscription will have a standard increase of five percent on the upcoming 2025 contract renewal.
 - Pricing from Konica Minolta was presented for a new copy machine, no action was taken.
 - Request for Facility Use from the Ladies Ancient Order of Hibernians – Division 4 Huntington to host monthly meetings on the second Tuesday of each month; approved.
 - Request for Facility Use on April 6, 2025 from 7:00 a.m. to 2:00 p.m. from the Band Parents Association of Huntington to host an Annual Pancake Breakfast Fundraiser for the Huntington High School Band; approved.

- Request for Facility Use on Sunday, February 8, 2026 from the Halesite Fire Department Hose Rescue Company to host their Annual Superbowl Sunday Pancake Breakfast; approved.
- Request for Facility Use on March 29, 2025 from 7:00 p.m. to 11:00 p.m. (with a set up before) from Bill Eletto to host a 50th Birthday party for his wife; approved.

- Bills:

PAID BEFORE THE MEETING:

AT&T Mobility	\$ 572.21
Met Life	\$ 2,120.96
National Grid	\$ 3,556.81
NYSHIP	\$ 24,652.73
Optimum	\$ 426.52
PSEG LI	\$ 3,460.68
PSEG Long Island	\$ 27.10
Verizon	\$ 866.70
Wex Bank/Shell	\$ 76.59
Wex Bank/Sunoco	\$ 493.50

Medicare Part B Reimbursements

Betty Reddy	\$ 185.00
Bonnie Sammis	\$ 185.00
Doug Anthonsen	\$ 370.00
Judy McKenna	\$ 185.00
Laurence Northcote	\$ 370.00
Richard Riegel	\$ 185.00
Toni Riegel	\$ 185.00
William Kaiser	\$ 185.00

PAID AFTER THE MEETING:

Adept Technology	\$ 1,489.98
Alice Burke	\$ 530.29
All Weather Heating & Cooling	\$ 4,300.00
All Weather Heating & Cooling	\$ 4,215.00
Bill Fox Co., LLC	\$ 3,080.00
Borg Insurance Agency & Assoc.	\$ 21,006.00
Capital One Funding LLC	\$ 123,029.21
CARR Business Systems	\$ 71.25
Centerport Fire Department	\$ 500.00
Chase/INK	\$ 11,905.88
Chris Leogrande	\$ 468.00
Corporate Coffee Systems	\$ 481.78
Corporate Coffee Systems	\$ 123.20
Diversified Mechanical	\$ 350.00
Edmer Sanitary Supply	\$ 301.00
Emergency Responder Products	\$ 162.48
Fire Chief's Council of Suffolk Co.	\$ 250.00
Firematic Supply Co. Inc.	\$ 1,008.16

Fire Safety Cleaning Corp.	\$	400.00
Fourth Stage	\$	388.75
Frank G Relf, Architect	\$	5,981.25
Frank G Relf, Architect	\$	2,625.00
Home Depot	\$	232.17
Huntington Fire District	\$	296.02
Huntington Fire District	\$	1,280.02
Inis Fada Gaelic	\$	1,300.00
James Magerle	\$	55.92
Konica Minolta	\$	79.95
Long Island Paneling Ceiling & Floors	\$	720.00
Milcon Construction Corp.	\$	2,034.80
Mr. Suds	\$	102.00
Mr. Suds	\$	15.00
Municipal Emergency Services	\$	80.82
Municipal Emergency Services	\$	141.12
New Era Technology	\$	98.32
New Era Technology	\$	98.32
Newsday	\$	675.04
Peter Wilbur	\$	276.47
ProClaim	\$	2,153.39
Ready ReFresh	\$	173.79
Robinson's Industrial Gas	\$	70.01
Savasta Medical Services	\$	1,875.00
SCM Products Inc.	\$	251.04
South Shore Fire & Safety	\$	48.71
State Chemical Solutions	\$	803.64
Sterling Sanitary Supply	\$	1,066.03
Suffolk County Board of Elections	\$	93.03
Terminix	\$	60.00
Tesori Digital Marketing	\$	335.00
The Fitness Resource	\$	135.00
Town of Huntington FDOA	\$	200.00
Ultra Electric	\$	2,515.00
Verizon	\$	5,563.15
W.B. Mason	\$	143.96
W. B. Mason	\$	43.34
Wex Bank/ Exxon	\$	67.19
William Glass	\$	568.00

The bills were approved as read on a motion by Commissioner Oh, seconded by Commissioner Martin; unanimous.

- Chairman Magerle:
 - Chairman Magerle asked the Board if they had any further thoughts on the FireFly presentation from last month. After some discussion, Commissioner Oh put forth a Resolution to move forward with transitioning from VFIS to FireFly for our LOSAP plan. The resolution was seconded by Commissioner Martin and unanimous.

- Chairman Magerle informed the Board that he would like everyone to look at the current 10-Year Plan as it needs to be updated. District Manager Magerle distributed copies and the Board agreed to review and revisit it next month.
- Apparatus:
 - Commissioner Martin informed the Board that he has started doing some research on pick-up trucks.
- Buildings and Grounds:
 - District Manager Magerle presented a quote for \$12,000.00 to replace the tables and chairs on the meeting room floor. The Board agreed to wait for Commissioner Schondebare's return before making a decision.
 - Chairman Magerle informed the Board that he and District Manager Magerle met with Frank Relf, William McGeever and Premier Building to further discuss the ramp leaks. Two proposals from Premier were discussed and it was ultimately decided to hold off on any decisions as Commissioner Martin would like to investigate it further and see if he can find an independent water proofing company.
- Communications:
 - No report.
- Personnel:
 - District Manager Magerle informed the Board that the following members would like to attend FDIC: Andrew Magerle, Rick Oh, Jeffrey Schondebare, James Magerle, Mike Conforti, Erik Weber, Chaz Forte and James Costanzo. Commissioner Oh put forth a motion to approve, seconded by Commissioner Martin and unanimous.
 - Commissioner Martin inquired about why there is such a delay with the final LOSAP point list for 2024 and when it would be available. District Manager Magerle will follow-up with Chief Weber and Firehouse Attendant Nelson.
 - District Sec/Treasurer Spada asked the Board to change the date of the April meeting since there would not be enough Commissioners form a quorum on the regularly scheduled meeting day. The Board agreed to hold the April 2025 meeting on April 16th.

There being no further business, a motion to adjourn the meeting was made at 7:50 p.m. by Commissioner Martin, seconded by Commissioner Oh; unanimous.

Respectfully submitted,



Denise Spada
District Secretary/Treasurer

Halesite Fire District
Resolution of the Board of Fire Commissioners
Resolution Number: 2025-1

In the matter of hiring a new actuary and TPA for the LOSAP

WHEREAS, the Fire District is the sponsor of a Length of Service Award Program (a "LOSAP") on behalf of the Halesite Fire Department, adopted and operated in accordance with Article 11-A of the New York State General Municipal Law (GML); and

WHEREAS, the GML requires the Fire District to engage the services of an actuary to determine the annual amount required to be contributed to the LOSAP trust fund; and

WHEREAS, the Board of Fire Commissioners is also seeking a qualified firm to act as third-party administrator of the LOSAP with the goal of enhancing the service provided to the District and the LOSAP participants; and

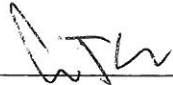
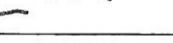

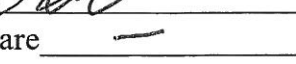

WHEREAS, the Board of Fire Commissioners has interviewed a qualified firm and solicited a competitive fee quote to compare with the current vendor; and

WHEREAS, the Board has reviewed the service offerings and qualifications of both the current and prospective firms, and has decided which firm provides the best combination of service and value to meet the unique requirements of providing the required actuarial and administrative services for the LOSAP; NOW, THEREFORE BE IT

RESOLVED, that the Board of Fire Commissioners retains Firefly Admin Inc. to be the actuary and third-party administration services for the LOSAP, pursuant to their Engagement Letter and Payment Services Agreement.

BE IT FURTHER RESOLVED, that the Chairman of the Board is authorized to execute the necessary agreements and documents to facilitate the transition.

Commissioner Oh raised the motion to approve, Commissioner Martin seconded the motion, and upon roll call the vote of the Board was as follows:

Commissioner Magerle		Aye / Nay / Absent
Commissioner Gaito		Aye / Nay / <u>Absent</u>
Commissioner Martin		Aye / Nay / Absent
Commissioner Oh		Aye / Nay / Absent
Commissioner Schöndebare		Aye / Nay / <u>Absent</u>

The resolution was thereupon declared duly adopted. Dated: Feb. 12, 2025